

PLUMSTED TWP BD OF ED-02904190 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Revenue from Nonprogram Foods		709	11/18/2019	CAP Accepted

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Corrective Action History	CAP Accepted Lisa Garland 11/18/2019 01:52 PM	CAP Accepted
	CAP Submitted SEAN GATELY 11/18/2019 11:58 AM	<p>Corrective Action - Ensure NPFR Tool will be completed to match SFA Exhibit B-5 of the CAFR and adjust pricing as required.</p> <p>Method of Implementation - Completion of the NPFR Tool with the FSMC and adjust non-program prices to equal or exceed proper revenue ratio.</p> <p>Person Responsible for Implementation - Sean Gately, Business Administrator</p> <p>Date of Implementation - January 31, 2020</p>
	Flagged Lisa Garland 11/14/2019 10:38 AM	<p>Finding: Revenue from Non-program Foods</p> <p>The NPFR Tool did NOT match the figures to the SFA's Exhibit B-5 Statement of Revenues, Expenses and Changes In Fund Net Position & did NOT include all of its nonprogram revenues and costs in its calculation.</p> <p>In addition, Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f).</p> <p>Please review the NPFRT webinar in SNEARS on the proper completion of the tool:</p> <p>Under Resources, Training, NPFRT Webinar June 2015.</p> <p>A Corrective Action Plan is required</p>

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On-Site Assessment Tool	Certification and Benefit Issuance		126	07/08/2019	CAP Accepted
Corrective Action History	CAP Accepted Kate Marsh 07/11/2019 08:38 AM	CAP Accepted			
	CAP Submitted SEAN GATELY 07/08/2019 02:43 PM	All applications were updated in the SIS to reflect proper recording.			
	Flagged Kate Marsh 06/06/2019 10:09 AM	<p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.)</p> <p>Indicate the date of correction for all application errors.</p>			
On-Site Assessment Tool	Certification and Benefit Issuance		127	07/08/2019	CAP Accepted
Corrective Action History	CAP Accepted Kate Marsh 07/11/2019 08:38 AM	CAP Accepted			
	CAP Submitted SEAN GATELY 07/08/2019 02:44 PM	Application submitted using incorrect application form will be returned to the applicant.			
	Flagged Kate Marsh 06/06/2019 10:09 AM	<p>The SFA must use the current application for free and reduced price meal benefits. Two applications were processed using the 2012 Income Application Form.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the date of implementation.</p>			
Off-Site Assessment Tool	Local School Wellness		1006	07/08/2019	CAP Accepted

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Corrective Action History	CAP Accepted Kate Marsh 07/11/2019 08:33 AM	CAP Accepted			
	CAP Submitted SEAN GATELY 07/08/2019 02:47 PM	Future assessments of the Local School Wellness Policy will be made available on the district's website.			
	Flagged Kate Marsh 06/06/2019 10:09 AM	<p>SFAs are required to inform the public (including parents, students and others in the community) about the results of the most recent assessment (Form #357) of the Local School Wellness Policy. Acceptable methods may include disseminating printed or electronic copies or posting the completed assessment on the SFA's school web site.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the date of implementation.</p>			
Off-Site Assessment Tool	Civil Rights		807	07/08/2019	CAP Accepted
Corrective Action History	CAP Accepted Kate Marsh 07/11/2019 08:30 AM	CAP Accepted			
	CAP Submitted SEAN GATELY 07/08/2019 02:48 PM	Form 86 will be completed by the required deadline in the future.			
	Flagged Kate Marsh 06/06/2019 10:09 AM	<p>The SFA must annually collect racial/ethnic data and report the information for each school on the Civil Rights Compliance Form (#86).</p> <p>Acceptable methods of collecting the information include voluntary ID, observation or personal knowledge.</p> <p>The Civil Rights Compliance Form can be accessed at: www.nj.gov/agriculture/applic/forms/#5.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the date of implementation.</p>			
On-Site Assessment Tool - Site	SFA/Sponsor On-Site Monitoring	NEW EGYPT ELEM	901	07/08/2019	CAP Accepted

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Corrective Action History	CAP Accepted Kate Marsh 07/11/2019 08:17 AM	CAP Accepted			
	CAP Submitted SEAN GATELY 07/08/2019 02:52 PM	<p>The on-site accountability review of lunch will be conducted and completed prior to February 1st of each year.</p> <p>The on-site accountability review of breakfast will be conducted and completed prior to February 1st of each year.</p>			
	Flagged Kate Marsh 06/06/2019 10:09 AM	<p>1). All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP On-Site Accountability Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the date of implementation.</p> <p>2). All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The SBP On-Site Accountability Review Form (#292) must be used. Accountability reviews must be conducted by an SFA employee.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the date of implementation.</p>			
On-Site Assessment Tool	Verification		215	07/08/2019	CAP Accepted

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Corrective Action History	CAP Accepted Kate Marsh 07/11/2019 08:17 AM				CAP Accepted
	CAP Submitted SEAN GATELY 07/08/2019 02:53 PM				The district verification process will be completed prior to the November 15th deadline.
	Flagged Kate Marsh 06/06/2019 10:09 AM				<p>The SFA must complete the Verification Process which includes sending the "We Have Checked Your Application Letter" (Form 244) by the November 15th deadline.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the date of implementation.</p>